YOUR LOGO

QUOTATION

Quotation for Client name

Product supply

QUOTATION DETAILS

QUOTE NO.	DATE	VALID UNTIL
Q-0000	DD/MM/YYYY	DD/MM/YYYY

BILL TO

Client company
Address
Tax ID number

FROM

Your company
Address
Tax ID number

LINE ITEMS

#	ITEM	QTY	RATE	AMOUNT
1	Product specifications	------	USD ------	USD ------
2	Samples and approvals	------	USD ------	USD ------
3	Supply schedule	------	USD ------	USD ------
4	Quality documents	------	USD ------	USD ------
5	Account review	------	USD ------	USD ------

Subtotal USD ------

Tax ------ % USD ------

Total USD ---------

PAYMENT TERMS

- Advance of [ ]% on acceptance
- Balance on completion of each milestone
- Payment by bank transfer to the account on our invoice
- Taxes extra as applicable

INVESTMENT

Three ways to work together

Each package builds on the one before. Scale adds the marketing and most advanced features.

Starter

- Standard product range
- Quality certificates with each lot
- Standard delivery schedule

Price: USD _____

RECOMMENDED

Growth

- Everything in Starter
- Custom specifications
- Buffer stock at our warehouse
- Monthly quality report

Price: USD _____

Scale

- Everything in Growth
- Vendor-managed inventory
- Joint product development
- Dedicated account and plant visit

Price: USD _____

Taxes extra as applicable. Third-party fees billed at cost. Prices valid until **date**.

NEXT STEPS

Accept this quotation

Choose a package, sign below and we start on date .

✓ Accept and sign

Accepted for Client company
Name, signature and date

For Your company
Name, signature and date