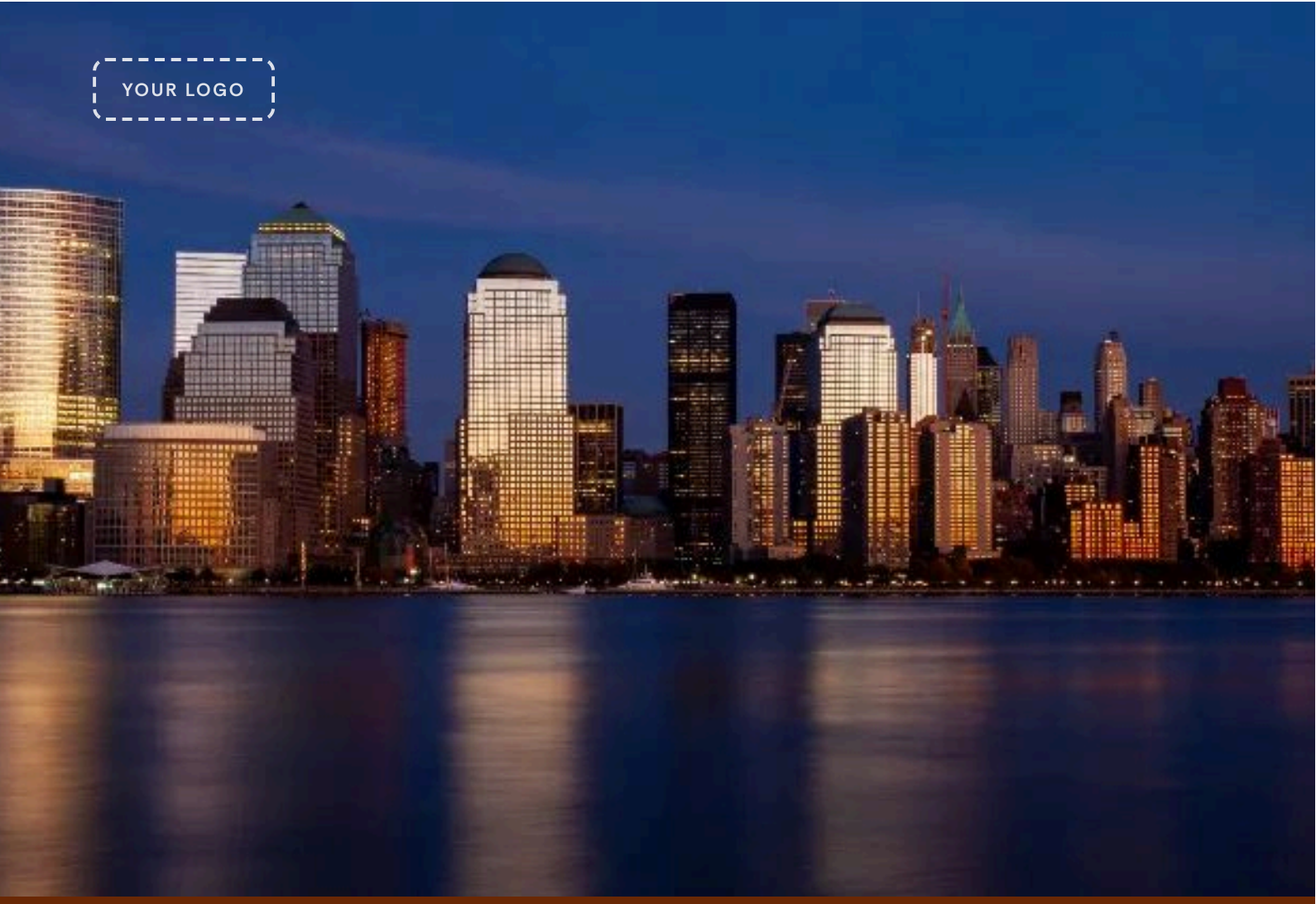
YOUR LOGO



QUARTERLY BUSINESS REVIEW

Quarter review

For Client name : results across every location, what worked, what needs fixing and the plan.

Period Months **Locations** number

PROJECTED IMPACT

Results at a glance

x%
Service level met

x%
Issues closed

x%
Cost against budget

BY LOCATION

LOCATION	ON TIME	QUALITY	RESPONSE	SATISFACTION
North region	------	------	------	------
South region	------	------	------	------
East region	------	------	------	------
West region	------	------	------	------
Flagship stores	------	------	------	------

WHAT WENT WELL

- [Win 1]
- [Win 2]
- [Win 3]

WHAT NEEDS FIXING

- [Issue and cause]
- [Issue and cause]
- [Issue and cause]

PLAN FOR NEXT QUARTER

ACTION	OWNER	DUE	MEASURE
Action	Owner	date	target
Action	Owner	date	target
Action	Owner	date	target
Action	Owner	date	target
Action	Owner	date	target

DECISIONS NEEDED

- [ ] [Decision and options]
- [ ] [Decision and options]

IN THEIR WORDS

“A short quote from the client about the result.”

Name, role, company